



# शारदा देवी डिग्री कॉलेज SHARDA DEVI DEGREE COLLEGE

## IQAC MEETING NOTICE

All IQAC Members are informed that meeting will be held on 5<sup>th</sup> July 2018. It is mandatory for all IQAC members to attend this meeting.

Details of the meeting are:

**Venue:** IQAC Office

**Date:** 05/07/2018

**Time:** 11:00 AM

### Meeting Agenda: Grievance Redressal Committee to address the following issues:

- i. Awareness program on gender sensitization and gender equality.
- ii. To nominate a faculty from each department to take care of general issues of faculty grievances.
- iii. Internal test should be conducted only one exam per day instead of two.

Thanks &  
Regards

Dr. Neelam Verma  
Chairperson/Principal

Address : Rajgarh, Bijauli, Jhansi (U.P.) 284135

☎ : +91 8810702900 / 05

✉ : shardadevicollege@gmail.com



www : www.shardadevicollege.org

## MINUTES OF THE MEETING

GRIEVANCE COMMITTEE  
Committee

: Grievance Redressed

Date of Meeting

: 05.07.2018

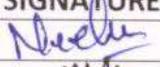
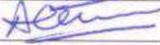
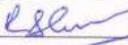
Venue

: Committee Room  
Sharda Devi Degree College

### MINUTES OF THE MEETING:

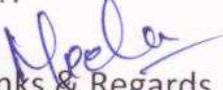
The first meeting on IQAC was organized in Sharda Devi Degree College, under the chairmanship Dr. Neelam Verma, in which some important topics were discussed for the qualitative development of education in the college. The following members attended the meeting:

#### IQAC MEMBERS

SN.	NAME	DESIGNATION	POSITION IN IQAC	SIGNATURE
1.	Dr. Neelam Verma	Principal	Chairperson	
2.	Dr. Manish Singh	Asst. Prof.	Coordinator	
3.	Mr. Ram Prakash	Asst. Prof.	Member	
4.	Mr. Abhishek Chaturvedi	Asst. Prof.	Member	
5.	Mr. Ram Sanjeevan	Asst. Prof.	Member	

### ACTIONS TO BE TAKEN:

1. We decided that awareness programs on gender sensitization and gender equality should be organized by involving students under supervision of the Chairman.
2. It was decided to nominate a faculty from each department to take care of general issues of faculty grievance.
3. Internal test should be conducted only one exam per day instead of two. If the total number days required for examination are to be increased then there will corresponding decrease in number of teaching days of the semester.

  
Thanks & Regards  
**Dr. Neelam Verma**  
Chairperson/Principal