



शारदा देवी डिग्री कॉलेज SHARDA DEVI DEGREE COLLEGE

FEEDBACK POLICY

Institution has a Feedback Policy and encourage feedback and communication the Students, Alumni, and Employers, Community, Academic peers and other stakeholders with referenceto the curriculum and Teaching.

The College gathers feedback and communication from the stake holders on curriculum.

Some of the sources of feedback are:

Students: The students who are the primary and most important source of information,. Furnish Feedback through questionnaire at the end of each academic session. Informal discussions are also held from time to time to derive their response on the curriculum use. The principal also interacts with the students to collect their opinion on the curriculum, the methods and extent of implementation.

Alumni: Alumni are other source. Faculty conducts Informal interviews to elicit feedback about the relevance of the course content, coverage etc. Alumni meetings are held once a year. Interaction with them provides feedback on the relevance of the course content, methods of teaching, use of teaching aids, etc.

Employers: Employer's appraisal of the curriculum is obtained through the feedback Performa that deals with content relevance, teaching competency, classroom management, and students' participation, course duration, curricular and other activities.

Community: Input from parents of the students and interaction with neighborhood, provide general feedback about the related curricular/co-curricular activities.

Academic Peers: Faculty members of the college constantly interact with faculty members of sister institutions, to update on curricular developments. Feedback from peers is gathered during formal meetings of Principals/HoDs at the University.

Informal interaction of faculty members during workshop and other meetings are also utilized for the same purpose.

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Other Stake Holders: Active interaction with them through submission of information/data asked, meetings on agenda like examination reforms, pattern of question papers, student details, etc. conferences and meetings are constantly organized and feedback is obtained.

Above all evaluation is required for corrective actions. Evaluation is done at a macro level by the University and at a micro level by the College. Formative evaluation is carried out at process level and at product level. Process evaluation is done by assessing the variety of methods and media used and their appropriateness Product evaluation is done by evaluating the students continuously during implementation.

Analysis of Feedback

Feedback data is collected from various stakeholders through a set of questionnaire .

Institute has a mechanism for analysis and use of the outcome from the feedback to review and identify areas for improvement and the changes to be brought in the curriculum and teaching .

Responses from various questionnaires are analyzed and report placed before IQAC. Their recommendations are followed up actively. Their suggestions have been taken up on allotment of time, preparation of files, simulation and micro teaching, worked upon and adequate changes likewise made.

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Principal
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